

Events and Training Privacy Notice

In order for us to provide a positive experience for you on our training and events programme we collect information to enable us to contact you with information relating to the event and to ensure that any specific needs are provided for.

The personal data we collect will only be used to communicate with you about the event you are booking onto. This will include sending confirmations, joining instructions and post event feedback requests.

Your details may be shared in advance with the trainer / facilitator of the event to ensure the best possible course delivery.

Your personal details will not be shared with anybody else for marketing or promotional purposes without your prior consent.

However to ensure the continued funding of our services we will produce anonymous statistical reports on our training and events programme using our feedback and evaluation forms. These are shared with key funders and partners.

Any data relating to our training and events programme is kept for 12 months to enable event administration and to enable the completion of annual reports before being securely disposed of.

We believe it is important not just to keep your data safe and secure but also let you know how we handle your personal information. For more information on how we handle your data please feel free to visit our full organisational privacy notice (<https://www.salfordcvs.co.uk/salford-cvs-full-privacy-notice>)